

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**December 7, 2011  
3:00 P.M.**

**Committee Members Present:** Linda Beard, Debbie Mahaffee, Ann Pascoe,  
Pam Horak, Carol Stair, Robbie Kelly

**Committee Members Absent:** None

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate** – Deb Lochart,

**LHRC Affiliates Present:**

Community Concept – Jennifer Herbert, Peter Whang  
ARC/INSIGHT – Terri Collins  
Estelle Place – Brenda Jenkins  
Therapeutic Alliance, LLC – Michael Whelan  
MVLE – Joel Pace

**Behavior Consultants:**

Alternative Path Training School – Cinny Bodnar, Emilia Formoso

**Regional Human Rights Advocate:**

Deb Lochart

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on December 7, 2011 at 3:37 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**NEW MEMBER:** Robbie Kelly was introduced and welcomed as the new member to the Prince William Local Human Rights Committee.

## **APPROVAL OF MINUTES**

### **RESOLUTION 12-07-01**

**MOTION:** Mahaffee

**SECOND:** Beard

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of November 2, 2011;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the November 2, 2011 meeting.

**Vote:**

**Ayes**—Mahaffee, Beard, Horak, Stair, Pascoe, Kelly

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting**—None

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**REQUEST TO AFFILIATE WITH LIFTING AS WE CLIMB'S  
INTENSIVE IN-HOME PROGRAM**

The approval of the affiliation was postponed until next meeting.

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 12-07-02**

**MOTION:** Horak

**SECOND:** Stair

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Beard, Mahaffee, Stair, Pascoe, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—None

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 12-07-03**

**MOTION:** Horak

**SECOND:** Stair

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—None

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

The Committee reviewed the updates for MA, JW, DH, and DD)

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR EDDIE N.**

**RESOLUTION 12-07-04**

**MOTION:** Beard

**SECOND:** Stair

**WHEREAS**, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Eddie N. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Eddie N.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Horak, Stair, Kelly

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --None

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**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR WILFRED T.**

**RESOLUTION 12-07-05**

**MOTION:** Beard

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Wilfred T. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Wilfred T.. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Wilfred T.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Horak, Stair

**Nays**—None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --None

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR DEVON C.**

**RESOLUTION 12-07-06**

**MOTION:** Stair

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Devon C. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Devon C.

**FURTHER, BE IT RESOLVED** that the Prince William Local Human Rights Committee asked that they be advised if there is an Axis 1 diagnosis.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Horak, Stair

**Nays**—None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --None

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR ELTON B.**

**RESOLUTION 12-07-07**

**MOTION:** Mahaffee

**SECOND:** Horak

**WHEREAS**, the Restrictive Behavior Plan for Elton B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Elton B. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Elton B.

**FURTHER, BE IT RESOLVED** that the Prince William Local Human Rights Committee requested that staff follow up with physician to determine why there is a restrictive diet since it is not indicated in the plan.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Horak, Stair

**Nays**—None

**Abstained**--Kelly

**Absent During Vote**—None

**Absent From Meeting** --None

**APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR  
NATHAN J.**

**RESOLUTION 12-07-08**

**MOTION:** Horak

**SECOND:** Mahaffee

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Horak, Stair

**Nays**--None

**Abstained**--Kelly

**Absent During Vote**—

**Absent From Meeting** --None

**APPROVED THE RESTRICTIVE BEHAVIOR PLAN FOR ASHLEY C.**

**RESOLUTION 12-07-09**

**MOTION:** Stair

**SECOND:** Kelly

**WHEREAS**, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Ashley C.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair, Horak, Kelly

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --None

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## **REVIEW CRISIS MANAGEMENT POLICIES AND PROCEDURES FOR: ARC/VOSAC**

There was no one from the Association for Retarded/VOSAC program to address questions that the Committee had. The Committee believed that they did not have the full policies and procedures and request that they be provided for the January 4, 2012 meeting.

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## **ANNUAL PROGRAM REVIEW:**

### **Estelle Place (Jireh and Our Place) (data only)**

The Prince William Local Human Rights Committee reviewed the revised reports from Estelle Place.

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### **Providence Arc:**

Sherri Roundtree presented the statistical report for Providence Arc. There are four consumers in the home which is located in Stafford. The program is in the process of locating a second home.

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### **Therapeutic Alliance, Inc.**

Michael Whelan presented the statistical report for Therapeutic Alliance, Inc. They provide Intensive In-Home, Mental Health Outpatient and Mental Health Support Services. They serve children 4 – 18 years of age.

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**APPROVAL OF MEETING DATES OF THE PRINCE WILLIAM  
COUNTY LOCAL HUMAN RIGHTS COMMITTEE FOR CALENDAR  
YEAR 2012**

**RESOLUTION 12-07-10**

**MOTION:** Mahaffee

**SECOND:** Stair

**WHEREAS**, the Prince William County Local Human Rights Committee has established the first Wednesday of every month as the day that they will meet; and

**WHEREAS**, space has been reserved at the Prince William Club to accommodate this meeting; and

**WHEREAS**, the Committee has established 3:00 p.m. as the time the Committee will convene their meeting; and

**WHEREAS**, the Prince William County Local Human Rights Committee desires to establish a calendar of meeting for the 2012 calendar year;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the meeting dates for calendar year 2012, as appended.

**Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair, Horak, Kelly

**Nays**--None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --None

## **HUMAN RIGHTS ADVOCATE REPORT**

Deb Lochart, Regional Advocate, gave a report of the visits she had made to the various programs in Prince William County.

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### **OTHER BUSINESS:**

None.

### **ADJOURNMENT**

#### **RESOLUTION 12-07-11**

**MOTION:** Horak

**SECOND:** Kelly

There being no further business to discuss, the December 7, 2011 meeting of the Local Human Rights Committee was adjourned at 5:15 p.m.

#### **Vote:**

**Ayes**—Beard, Mahaffee, Pascoe, Stair, Horak, Kelly

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting**—None

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